

THE CONNAUGHT TRUST

(Charity no 1179469)

GRANT GIVING POLICY

Guidance for Applicants

The Objects of the CIO are:

1. to promote the military efficiency of all ranks serving in units of the Army Reserve, the Royal Naval Reserve, the Royal Marines Reserve and the Royal Air Force Reserves and such other Reserve units as established by the Ministry of Defence, in Hampshire and the Isle of Wight;
2. to support the charitable activities of units of the Army Cadet Force, the Sea Cadet Corps, the Air Training Corps, the Volunteer Cadet Corps, the Combined Cadet Force and such other Cadet units recognised as a Service Cadet Organisation by the Ministry of Defence, in Hampshire and the Isle of Wight; and
3. if and in so far as the income and capital of the CIO cannot be applied towards the objects above in the area specified, it may be applied towards the same objects in Berkshire, Dorset, Surrey, West Sussex and Wiltshire

For an application to be considered it must fall within the objects of the Trust.

Subject to the above nothing will fetter the absolute discretion of the Trustees to make a grant.

In reviewing each application, the Trustees will have consideration to the following priority of needs:

1. Geographical consideration:
 - i. Hampshire and IOW before qualifying counties (Berkshire, Dorset, Surrey, West Sussex and Wiltshire)
2. Assessment criteria:
 - i. Grants for the many before grants for the few.
 - ii. Military activities before civilian activities.
 - iii. Military equipment before other types.
 - iv. Equipment that can be used repeatedly by the many rather than the few.
 - v. Long lifespan of equipment over short term.

- vi. Adventure training geographical priority:
 - a. UK.
 - b. Europe.
 - c. Rest of the world.
- vii. Orthodox adventure training before skiing/snowboarding/surfing and other leisure-based activities.

3. Consideration should also be given to other factors, such as:

- a. Start-up units before established units (for example units within the Cadet Expansion Programme).
- b. Value for money.
- c. Regularity / frequency of the unit's previous applications.
- d. If the application includes bids to other organisations and the percentage that the Trust is being asked to contribute.

4. Buildings:

Generally, the Trust will not make grants for building maintenance but will consider applications that impact on the welfare of the unit, for example the refurbishment of a kitchen. A contribution to the cost may be made and is normally subject to the total funds being raised.

5. Transport:

The Trust will consider applications towards the cost of a Cadet unit's transport such as a minibus. A contribution to the cost is made and is normally subject to the total funds being raised.

6. The Trust may also consider limiting the contribution made in certain scenarios, e.g.
- a. Adventure training – grant per capita, with priority given to the more financially disadvantaged.
 - b. Reduced grant for adult / staff instructors.
7. Applications for retrospective activities will not be considered except in exceptional circumstances.

8. Conditions attached to Grants:

- a. That the grant monies are only used for the purpose stated in the application.

- b. That in the event of the project being cancelled, postponed or otherwise does not take place, the Trust Executive must be informed without delay so that he can then advise on what should be done with the money.
 - c. If the grant is to support or contribute to any activity provided by a commercial organisation, appropriate insurance must be taken out to cover cancellation or postponement.
 - e. Receipts for all relevant expenditure must be obtained and retained for not less than 18 months after conclusion of the project in order to assist with the Trust's audit.
 - f. At the request of the Trust a report will be provided on conclusion of the expedition/project for which permission is given to the Trust for it to use all or parts for publicity purposes.
 - g. In making a grant, the Trust is unable to make any judgement on the risk management and safety aspects of any expedition, project or activity and accepts no responsibility for these or any other liabilities that might otherwise attach. The responsibility at all times rests with the applicant unit as the organiser of the activity and any approval authority.
7. If the purpose of the grant is to assist in the purchase of a minibus, the Trust's logo/support should be displayed on the bodywork, if possible.

Any questions on the Grant Giving Policy of the Trust should be directed to the Executive to the Trust:

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Maj (Retd)
Executive to The Connaught Trust

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A CHARITY THAT SUPPORTS THE RESERVE AND CADET FORCES
BASED IN CENTRAL SOUTHERN ENGLAND

18.9.20